



Internship Data Entry

EMPLOYER INFORMATION

Company Name:					
Industry:		FEIN:			
Address:					
City:		State:		Zip Code:	
Contact Name:					
Contact Title:					
Contact Email:					
Contact Phone:					

JOB DETAILS

Job Title:					
Number of Positions:		Job Status:		Remote work:	
<i>Enter the worksite address if different from the company location.</i>					
Address:					
City:		State:		Zip Code:	

JOB DESCRIPTION

(i.e. Roles, Key Responsibilities, Required and Preferred Qualifications)

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HIRING QUALIFICATIONS

Drug Screening:		Background Check:		Reference Check:	
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MINIMUM EDUCATION REQUIREMENTS

GPA:		PBC High School Students Only:	
Choose one or more of the education levels below:			
High School Junior/Senior:		College Student:	
		Graduate Student:	

ADDITIONAL REQUIREMENTS

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TRANSPORTATION INFORMATION

Job accessible by public transportation:		Driver's license required of the position?	
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COMPENSATION AND HOURS

Compensation:		Hours per Week:	
Shifts Available:			

JOB APPLICATION METHOD

Application Method:	
Email/URL:	